

Kelbrook and Sough Parish Council

Chairman: C Durance Clerk: Mrs Katie Jeffreys. C/o Kelbrook and Sough Village Hall, Dotcliffe Road, Kelbrook BB18 6TQ Email: clerk@kelbrookandsoughparishcouncil.org.uk Website: www.kelbrookandsoughparishcouncil.org.uk

**SUMMONS to a meeting of KELBROOK AND SOUGH PARISH COUNCIL to be held on Wednesday 7<sup>th</sup> October 2020 at 6:30pm via a remote platform in line with the Coronavirus Act 2020.**

This will be a virtual meeting on Zoom To log in please use:

Meeting ID: 719 6765 9076

Password: z7Rxdr

Members of the public are welcome to access this meeting.

You are summoned to attend an extra ordinary meeting of the Full Parish Council in accordance with schedule 12 para.10(2) (b) of the Local Government Act 1972 to be held via Zoom on the above date and time. If you are unable to attend, it is important that your apologies and reason is passed to the Clerk prior to the meeting.

**Details of business to be transacted at the meeting will be shown below.**

**AGENDA**

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

**1. Welcome**

The Chairman welcomes all to the meeting at 6:30pm.

**2. Attendance, Apologies and Non-Attendance**

To record, accept, or otherwise, attendance, apologies for absence and non-attendance.

**3. Declarations of Interest/s**

Members are reminded of the legal requirements concerning the declaration of interests; a member must declare a pecuniary interest which he/she has in any agenda item. A Member with a pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

**4. Public discussion**

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda. Any questions for council requiring a detailed answer should to be sent via post or email to the clerk one week before the meeting. Usual maximum time allotted 15 minutes.

**5. Minutes**

To accept and approve as an accurate representation, the minutes of the previous meetings held on Wednesday 26<sup>th</sup> August and Wednesday 16<sup>th</sup> September 2020.

## **6. Exclusion of the public and press**

To determine which items, if any, should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.

## **7. Update of ongoing issues from previous minutes**

For information only, a verbal update from clerk and councillors on any matters from the previous minutes.

## **8. Police business**

To report on any issues of concern and forward anything of importance to the local police team.

## **9. Planning: to consider and comment on any planning application received**

None received.

Appeals

None received.

To note the delegated list.

The latest list has been circulated by the clerk to all councillors via email. Council will discuss items pertinent to Kelbrook and Sough and the clerk to be notified should a councillor wish to highlight a decision for such discussion. If none the list will be deemed to be accepted.

## **10. Reports from meetings with other organisations**

To receive for information purposes, verbal or written reports from councillors or the clerk on any such meetings they have attended. These should be notified to the clerk in advance of the agenda so that they can be listed; in the case of written reports, so that they can be circulated to councillors prior to the meeting.

## **11. Finance**

To approve the payment list, as circulated.

## **12. Correspondence**

To receive for information purposes items received since the last meeting that have not already been dealt with by the clerk or appear on the agenda.

DATED: 30<sup>th</sup> September 2020

Clerk & RFO: K. Jeffreys